

The Administrator
Lutheran Church of New Zealand
P O Box 7606
WELLINGTON 6242



Dear Sir/Madam

APPLICATION FOR GRANT

- Mission & Development Foundation**
 Hintz Fund [Please indicate – see over for details]

At the meeting of
on (date) it was resolved that we apply for a grant of \$.....
to assist with the following project:-

The Following Documents must be attached (otherwise the application will not be considered):

- Full description of the project. Why is it necessary? Why is a grant required?
 Quotes for the work (if applicable)
 Current summary of the financial position of the Congregation
(including all bank accounts, legacies and investments)
 Any other relevant documentation.

It is proposed to finance the project as follows:

Total Cost of project _____

Contribution from own funds

Other Sources of finance

(List details)

Grant applied for _____

The grant if approved, will be required by (date) and should be forwarded to:

.....
(Name and address of recipient)

All requested and relevant information is attached.

Yours faithfully

..... (Date)

For Office use only

The LCNZ CoS / President approved the above application.

Amount approved: \$.....

Fund from which payment is to be made:

Signed for an on behalf of the Lutheran Church of New Zealand

Date

Date on which approval will be minuted **President / Chairperson**

THE LCNZ MISSION AND DEVELOPMENT FOUNDATION

The purpose of this Foundation is to provide grants to assist congregations, parishes, church departments and auxiliaries in their development and mission outreach.

The Foundation is funded by legacies (income and capital) gifts and other special thank offerings.

In the past grants from the Foundation have been made for the following purposes:

- Attendance at Conferences and Courses of many different kinds
- Assisting people to attend a Family Camp
- Attendance at Giraffe Course
- Worship Material
- Bibles for Children in Kids' Klub
- Other Resources
- Travel to Spice Retreat (for spouses of pastors and church workers)

THE HINTZ FUND

The purpose of this Fund is to disburse income from the estate of the late Mrs M L Hintz, for the maintenance, repair and improvement of buildings owned by the Lutheran Church of New Zealand or its congregations, departments or auxiliaries, in accordance with the terms of the will of the late Mrs Hintz. It cannot be used for any other purpose.

APPLICATIONS FOR GRANTS

The LCNZ Mission and Development Foundation and the Hintz Fund are administered by the LCNZ Council of Synod.

Council of Synod meet four times a year. Please submit applications at least one week before the meeting date. (meeting dates are detailed on the LCNZ Calendar, refer LCNZ website.)

Priority will be given to applications

- that equip and train people for ministry and mission.
- from smaller congregations

Application forms are available from the LCNZ website or the LCNZ Office, P O Box 7606, Wellington 6242.

A written report is to be submitted to the Council of Synod within three (3) months of any grant being made outlining the completion of the project and the actual cost of it.

In the event the grant exceeded the amount of the project the surplus is to be returned to the LCNZ and shall accompany the report.